### **VENUE HIRE FAQS**

# Frequently Asked Questions

-How many tables and chairs to we get with the hire?

You have complimentary use of 60 white bentwood chairs and 9x 1.83m trestle tables.

We have white & black banquet tablecloths for hire at \$17 each. These are full length to the floor on all sides. We also have white standard tablecloths for hire at \$12 each. These hang 40cm below the tabletop.

-Do you have kids chairs?

We have 20x white cross back chairs for \$4 each to hire

-What appliances are in the kitchen?

You have access to a sink, standard size oven, microwave, urn, double door fridge and freezer. All appliances must be left clean and in working order after the hire period. Any damage must be paid for.

-What cleaning products are provided?

You have access to handwash, paper hand towels, chux, sanitiser, commercial grade disinfectant, dishwashing detergent, garbage bags, broom, dustpan, and a mop & bucket.

-Are we allowed to hire a jumping castle?

Yes, jumping castles are allowed. The supplier must have public liability insurance. The jumping castle can either be set up inside or outside. Our warehouse measurements are provided on our information page. Please discuss the jumping castle size with the supplier. We recommend hiring a castle not more than 5m x 4m. We do not take any responsibility for oversized jumping castles that do not fit when being delivered.

-Are we allowed to hire a mobile animal farm?

Yes, mobile animal farms are allowed. The supplier must have public liability insurance. If you require the animal farm to be set up inside the warehouse or on the synthetic turf, the supplied must have leak proof flooring. Any spills must be commercially cleaned by the supplier and responsible for any damage caused by the animals.

-Are we allowed to drop off items earlier than our booking time?

We allow an extra 30mins before your booking time to have items dropped off. If you require more time, we charge an additional \$100 per hour.

-Are suppliers allowed to drop off items the day before?

For Saturday bookings, we allow vendors and suppliers to drop off on Friday between 2pm-4pm. For Sunday bookings, we allow vendors and supplier to drop off for 30mins after the Saturday party finishes. For small item drop off outside these times, please contact the shop to arrange a time. Please note that is for drop off only, we do not allow you to set up the room during these times.

-Are we able to book another balloon business to do our balloons?

We are currently doing all in-house balloon décor. Balloon decorations must be booked through Party Splendour. You are welcome to bring your own helium balloons.

-How much parking is available?

We have 6 on site car spots and lots of untimed street parking available.

-Do vendors and mobile food providers/caterers have access to power?

Yes, we have 10amp, 15amp, 20amp and 32amp 3 phase (5pin) power available.

## -Are we able to play music?

Yes, we have a sound system with 2 speakers & microphones. Music can be played via Bluetooth, a phone with a headphone jack, radio, USB, or SD card.

## Do you allow a DJ?

Yes, we allow you to book a DJ

## -Do you allow catering?

Yes, you are allowed to organise your own catering or food trucks that can park out the front of the warehouse.

## -Do you allow for 16th, 18th and 21st parties?

We only allow these functions if it's a family event. Adults must be present. We do not allow unsupervised events.